

**BOROUGH OF MARIETTA  
CONDITIONAL USE APPLICATION**

**Instructions:** Complete all information on the application. Submit with application appropriate fee(s), eight (8) sets of plans, three (3) sets of other documents such as engineering studies and stormwater calculations.

**Application fee:** \$700.00

APPLICANT INFORMATION

NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE : (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

PROPERTY OWNER INFORMATION

NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE : (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

*If applicant is not the owner of subject property, an affidavit stating the owner consents to the conditional use is required.*

FIRM WHICH PREPARED PLAN

NAME(S): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE : (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

PROJECT INFORMATION

Project Location: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Tax Map #: \_\_\_\_\_ Deed Reference #: \_\_\_\_\_

Section of Zoning Ordinance Permitting Use as Conditional Use: \_\_\_\_\_

PROJECT DESCRIPTION

Existing Use(s): \_\_\_\_\_

Proposed Use(s): \_\_\_\_\_

Total Square Footage/Acreage of Subject Lot: \_\_\_\_\_ sq. ft./ \_\_\_\_\_ acres

Total Square Footage of Principal Structure: \_\_\_\_\_ sq. ft. (if applicable)

CONDITIONAL USE CRITERIA

Applicant must show by credible evidence, compliance with all conditions enumerated in the Section which gives the right to seek conditional use and Section 704 of the Zoning Ordinance. Compliance must also be shown for all other provisions which may apply to the particular project of the Zoning Ordinance, Subdivision. Credible evidence may include, but is not limited to: site plans, engineering studies, photographs, written testimony and transcripts. The Borough may require these and other forms of evidence at its discretion. At a minimum, written testimony enumerating compliance with all conditions and a site plan must be submitted with this application. Only testimony taken during the hearing, and given under oath, is considered by the Council. The Council has the authority to issue subpoenas. A court stenographer is present. Applicant is responsible to reimburse the Borough one-half (1/2) of the courts reporter's appearance fee. Transcripts are available to any party at cost.

AUTHORIZATION/SIGNATURES

This application is not complete until the fee established for such applications by Resolution of Borough Council has been paid by the Applicant and all information required by this application has been furnished. In making this application, the Applicant agrees to pay all fees required by the fee schedule adopted by Borough Council by Resolution in effect on the date of the application.

The undersigned hereby represents that, to the best of his/her knowledge and belief, all information listed in this application and on any attached plans or forms is true, correct and complete. The undersigned also authorizes the Borough of Marietta to enter the property in question for a general site inspection. The undersigned agrees to accept and abide by the applicable Ordinances, Resolutions and Rules and Regulations now in effect for the Borough.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature of Engineer/Consultant: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED \_\_\_\_\_ FILE NUMBER \_\_\_\_\_

Application Accepted: YES [ ] NO [ ] Reason(s) for non-acceptance of application: \_\_\_\_\_

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Expiration Date: \_\_\_\_\_ Extension/Expiration: \_\_\_\_\_

Application Fee Paid: \_\_\_\_\_ Cash \_\_\_\_\_ Check (# \_\_\_\_\_)

MEETING RECORD

Date of Planning Commission Meeting(s): \_\_\_\_\_

Date(s) of Property Posting: \_\_\_\_\_ Date(s) of Advertising: \_\_\_\_\_

Date of Council Meeting(s): \_\_\_\_\_

Date of Decision: \_\_\_\_\_ Approved [ ] Denied [ ]

Copy of Decision shall be attached to form.