

**Marietta Borough Council
Minutes of Meeting held February 14, 2017
113 East Market Street, Marietta, PA**

President Hannold with Council members Foreman, Snow, Kulman, Nagle, Renninger, Mazis and Mayor Vegso present called the regularly scheduled monthly meeting of the Marietta Borough Council to order at 7:04 PM. The meeting opened with a moment of silence followed by the pledge of allegiance.

PUBLIC COMMENT

Hope Byers – Columbia Crossing Trail Facility – Ms. Byers manages the Columbia Crossing Trail Facility for the Susquehanna Heritage Association. The Northwest River Trail Committee has developed a tracking system for large groups that want to use the trail for different events. These groups will be asked to submit a special event permit, instead of applying to each municipality and needing to fill out several special event permits. Ms. Byers will oversee the permits and coordinate with each municipality to plan trail use and to place these events on the municipalities' calendar. This permits large groups to pass through the Borough in using the trail. Any large group that would like to camp out or use any municipal facilities would be instructed to seek further permits from that municipality.

James Sargen – 644 E. Market Street – He sees on the agenda that there is going to be another discussion on the Borough manager. He would like to take the opportunity to potentially add another element into the decision making process. That element would be that the future negotiations with the Susquehanna Regional Police Department may entail additional expense for the Borough. It's no secret that Conoy Township is talking about pulling out of the police department contract that is expiring next year. At that point and time it is potential that the expenses for police protection for the borough could expand greatly. Sargen feels that the borough is not in the position to absorb the expenses of a borough manager, especially given this circumstance.

President Hannold closed the public comment session.

MINUTES FOR APPROVAL

President Hannold stated minutes of the Regular Council Meeting held December 13, 2016 and January 10, 2017 were presented. Council member Foreman made the motion with a second by Council member Nagle to approve the minutes. Motion carries unanimously by voice vote.

ANNOUNCEMENTS

No announcements were made.

REPORTS

Fire Police/EMA – Steve Bailey – No one present.

Pioneer Fire Company – Brandon Smith – For the month of January they ran fifteen (15) fire calls and fifteen (15) QRS calls. They had a total of thirty (30) calls for the month. They had a total of one-hundred fifty-eight (158) hours. The year-end report for 2016: they ran two-hundred, thirty-four (234) fire calls and one-hundred, eighty-nine (189) QRS calls with a total of four-hundred, twenty-three (423) total calls for the year. Total man hours were one-thousand, one-hundred, fifty-two (1,152) hours on calls, two-thousand, four-hundred, sixty-two (2,462) hours on training with a total of four-thousand, three-hundred, thirty-eight and a half (4,338.5) hours total for the year.

Sewer – Steve Foreman - Report dated 1/31/17 the sewer fund has a savings account balance of \$162,869.18 and a checking account balance of \$104,940.04. Council member Foreman made a motion to accept the report as presented with a second by Council member Renninger. Motion carries

unanimously by voice vote.

Recycling – Steve Foreman – The Borough recycled 31,620 lbs. during January. Council member Foreman made a motion to accept the report as presented with a second by Council member Nagle. Motion carries unanimously by voice vote.

Treasurer – Sharon Bradnick - The General Fund Monthly Breakdown dated 2/14/2017. The total general fund accounts are \$646,940.45. Council member Foreman made the motion to approve the report with a second by Council member Nagle. Motion carries unanimously by voice vote.

Sharon addressed the Mayors question on the details of the Northwest River trail account. This account is strictly for the Northwest River trail. We received \$100,000 from LCSWMA through a signed agreement these funds along with the remaining grant money from DCNR will be used for the boardwalk construction and the paving of the trail. There is no extra money for other expenses along the trail. Bradnick also commented that she has sent a grant application to the Eater Foundation for \$40,000 to be allocated towards the boardwalk construction and to help offset the in-kind services that LCSWMA is doing towards the grant match.

Secretary – Sharon Bradnick – announced that she took the grant writing class in York through PSBA and packets from the course were placed in the Council's mailboxes. Council member Nagel asked "What was the one most important thing that she learned?" Sharon stated "That was you have to have a project before you can begin writing a grant." Sharon also received a Resource manual from Representative Hickernell's office with all the 2016-2017 grants listed. She made a copy and put it in Council's resource room and also sent the link to them by email.

Mayor's - Mayor Ray Vegso – Happy Valentine's Day. The drug task force that is run out of the DA's office asked for \$1 per citizen donation to help fund the drug task force. The donation would be \$2600 for Marietta and he doesn't think we need to make a decision on this tonight. There are pros and cons on this and just know that it is out there.

The next Police meeting will be an evening meeting on Wednesday, March 1 at 6:30 PM at the East Donegal office. Following the formal meeting there will be some accommodations given to several officers. The police website has added a complaint or suggestions form that you can fill out anonymously. Any communication you want to make, this is what it is for.

He was invited by the governor to attend an opening for one of the new Centers of Excellence that they established to deal with the heroin epidemic. This was held at Ponessa Associates on North Prince and Lemon Streets. There is growing efforts to deal with this as a disease rather than a moral failure and having people afraid to seek help. This is one effort to deal with this.

On the comment regarding Conoy and the regional police; that still is a maybe in the future. They have explored some options, but it is too early to talk about this.

They will be starting at the April meeting to look at the Police Agreement to review for changes.

EXECUTIVE SESSION

Council entered at 7:40 pm to discuss pending legal matters.

Council returned to regular session at 7:51 pm.

President Hannold stated no formal vote had been taken, but discussion contributed to an agreement on how to proceed. Council member Snow made a motion to approve the solicitor's recommendations on docket number C11506860. There was a second by Council member Nagle. Motion passes unanimously by voice vote.

STANDING COMMITTEE REPORTS

Administrative – President Bridey Hannold

President Hannold stated that on February 2 she went to the Anne Frank exhibit and it was very nice. She also went to the Community House on Sunday for their Community Talk and they did a great job. They sell bricks, and one thing that they don't have is a brick from Borough Council. So if the group would like to contribute she would be happy to spear head that. On a sad note, our crossing guard has fallen ill and Borough employees are filling in Monday through Thursday and the police are filling in on Fridays to cover her position. The borough will advertise for the crossing guard, while Sheryl recuperates.

President Hannold stated that Admin Committee position did not have a public meeting because they interviewed for a housing officer. They were very impressed. It is recommended out of committee that Council appoint Inessa Heisey as the new housing officer. One other person applied and then withdrew his application. After a lengthy discussion on the formalities, Council member Foreman made a motion to hire Inessa Heisey as the new housing officer with a second by Council member Snow. Motion carries unanimously by voice vote.

President Hannold brought to Council's attention that Mark Harman has been promoted within ARRO and will not be able to serve as our zoning officer. Mark has recommended Michael Bingham from his office as an option. Mark will fill in until council appoints someone. An appointment can always be changed. Council feels that the person should come in for an interview, so they can meet him or her and to be sure that the applicant has "people skills." President Hannold pointed out to council all their options. The mayor suggested that we send out letters to other engineering firms to see if there is an interest towards someone for the job. President Hannold stated that the Administrative Committee can discuss this and other options.

The next topic was Code Administrators. Hannold called Jeff Butler, East Donegal Township in regards to our Inter-municipal Agreement for the UCC to use Commonwealth Code. East Donegal is looking into making changes to the Agreement, but wanted to see if any of the municipalities would be interested in also making a change. The section to be amended would allow each municipality to hire any firm that they would like as their inspector for UCC work. Presently, they are just inquiring whether any municipality would be interested in making a change. If not it would stay the way it is. Council felt changing the agreement might be beneficial, and choice would be good.

President Hannold announced that the PSAB conference will be May 7-10 in Hershey. Council can vote on this at our March meeting in regard to whom they would like to send. Everyone received the email from the mayor in regards to being reimbursed for the Mayors Conference. Council member Kulman made a motion to pay the invoice for reimbursement in the amount of \$374.04 with a second by Council member Snow. Motion carries unanimously by voice vote.

President Hannold stated that the administrative committee gathered all the powers and duties and discussions council had for the borough manager and typed it all up and sent it to the solicitor. The solicitor sent back a model ordinance that every other municipality uses. There is a conflict in the draft that they looked at. You usually operate with a secretary/treasurer or a borough manager. If you look at the powers and duties provided by the solicitor, eighty to ninety percent of them are the secretary/treasurer's. The solicitor stated there are problems that Council needs to be aware of. Is council looking for a borough manager or are you looking for a project manager or a consultant? If it is a true manager that you want then we should look into changing the structure instead of a secretary/treasurer you have a borough manager.

Council continued to discuss the changes that the solicitor made to the ordinance that council submitted to him to look over in regards to the borough manager. They were not happy with the changes that he made and did not feel that he gave his legal opinion. Council would like to possibly set

up a meeting with the solicitor to go over the legal concerns. Council member Nagle made a motion to convert the ordinance back to the original powers and duties that they drafted for the attorney, seconded by Council member Foreman. Motion carries with a 5-2 vote; opposed was President Hannold and Council member Foreman.

Council member Nagle made a motion to open the budget and put in a line item for a borough manager and transfer funds from our reserve to our general fund in the amount of \$50,000. She wants to amend the budget. President Hannold said we cannot do what she is asking. You cannot pull money from reserves to balance a budget. Council member Nagle wants to amend the budget for a borough manager. She wants to open the process so the money is there for the borough manager when everything is processed. Council member Renninger seconded the motion to amend the budget.

Council member Mazis stated to put on the record that he feels an obligation to tax payers and to not jump in and make something permanent. He likes the idea of a temporary or half time thing.

Council member Nagle amended her motion to amend the budget.

President Hannold called for a roll call vote to amend the budget.

Steven Foreman – nay	Sharon Renninger – aye	Harold Kulman – aye
Marcus Snow – nay	Glen Mazis – nay	Leah Nagle – aye
Bridey Hannold – nay		

Motion fails.

Planning/Zoning/Environmental – Council member Glen Mazis

Council member Mazis stated that the committee worked on revising the Heritage Plan and will have the final version next month. He and the Mayor attended a local advisor meeting in regards to the Alliance of the Chesapeake Bay and they are looking to find ways to deal with the stormwater runoff. They will be meeting every quarter. President Hannold and Mazis had a meeting with the borough engineer about plans for the “stand alone” flood project. The fee for the full engineering plan for the flapper valve project is \$19,800.00. The fee for the full engineering plan for the flood gate project is \$32,400.00. Once we have a plan we can look to get grants to have this work completed.

Council member Mazis made a motion to have ARRO our engineer to develop the plan for the Flapper Valve Project and it was seconded by Council member Snow.

The Mayor voiced his concerns that he feels that more studies need to be done and would like to have the engineer write into the contract that the engineer and the contractor will guarantee the project will work.

Council member Mazis commented that the plan is not for a perfect solution, but is designed to mitigate the flooding problem. Mazis added that this is the work for the borough engineer to perform rather than seeking the input from other engineering firms.

Council member Renninger questioned if the NFWF grant could be used for this project. Mazis responded that the NFWF grant addresses storm water runoff issues, particularly with neighboring townships, and this project plan would complement that work as part of a more comprehensive plan.

President Hannold asked for a roll call vote.

Marcus Snow – aye	Harold Kulman – nay	Glen Mazis – aye
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Steven Foreman – aye
Bridey Hannold – aye

Leah Nagle – nay

Sharon Renninger – nay

Motion carries.

Public Outreach – Council member Leah Nagle

Council member Nagle presented three special events permits. First being Chiques Challenge for August 12th. Motion was made to allow pending they turn in a certificate of liability with a second by council member Snow. Motion carries by voice vote.

The second event is the Memorial Day parade for May 29th. The borough carries the insurance. Motion was made to allow the event with a second by council member Snow. Motion carries by voice vote.

The third event is Marietta Day for May 20th. The motion was made to allow the event pending receipt of a certificate of liability with a second by Foreman. Motion carries by voice vote.

Public Safety – Council member Harold Kulman

Council member Kulman has Council member Renninger deliver the report since he was absent from the meeting. The Public Safety Committee discussed rental units need to have a key on site and whether tax credits should be awarded to fire company volunteers. This issue needs further investigation.

Public Works – Council member Steve Foreman

Council member Foreman stated that they reviewed the sidewalk specification resolution and changes are recommended to remove section 7. It will be dealt with in the stormwater ordinance and to change sidewalk the width to five (5) feet. This way the width will meet ADA compliance and will match SALDO. We can do this after the codification so the correct chapter is listed. They also discussed East Market Street and the water company is looking to complete the work on East Market Street around June. They also discussed Lumber Avenue and other alleys in the area. We have already bid out Lumber Avenue twice and the project was too small so they would like to propose East Prospect from North Chestnut Street to North Locust and North Locust from East Prospect to North Waterford, and Strawberry Avenue along with Lumber Avenue. Council member Snow made a motion to have the engineer put together a bid packet for the proposed alleys as indicated with a second by council member Foreman. Motion carries with a 6 to 1 vote with a nay from Council member Renninger.

Council member Foreman stated that public works would like a backhoe and council should think about allowing them to look into buying one. No commitments, just a thought.

Sharon Bradnick/Secretary/Treasurer announced that we received our FEMA money for the reimbursement for the 2016 snow storm.

SPECIAL COMMITTEE REPORTS

Marietta Placemaking Committee – Council member Sharon Renninger

Council member Renninger had nothing new, they are working on surveys.

NWRT Committee – Council member Marcus Snow

Council member Snow made a motion that we use the Northwest River trail Event Application process where one application will suffice through Columbia Crossings with a second by Council member Foreman. Motion carries by voice vote.

OLD BUSINESS

Council member Renninger made a motion to adopt Ordinance 2017-02 this is to allow the police to invest its extra funds with a second by Council member Mazis. Motion carries by voice vote.

Council member Mazis made the motion to advertise the Land Bank Ordinance with a second by Council member Nagle. Motion carries by voice vote.

NEW BUSINESS

President Hannold brought to council's attention a noise exemption that you apply to the liquor control board so that the liquor control board is not dealing with the noise from the establishments in the borough. This would push it back to your local authority to enforce the noise ordinance that the borough has on the books. She gave an example of Mount Joy Borough's ordinance and resolution that deals with this. This is just for council to think about to see if there is any interest. Council had an interest in pursuing.

Sharon Bradnick, Secretary/Treasurer stated that she had a meeting with Doug Knaus with GEARS on February 7th; he went over the summer recreation program. The program runs for 2017 from June 12th to July 28th. Would council like to charge for Marietta Borough residents? Last year we did not charge for children that reside within the borough limits. The American Legion would be interested in donating money to the borough to off-set the cost. We would need to get a letter of request into them. Also, would Marietta want to charge a higher amount for the program for children outside the area? Council decided to charge \$50.00 for the first child and \$30.00 for each additional child in the family, with a maximum of \$100 per family. The daily fee would be \$5.

PUBLIC COMMENT

Steve Foreman – 646 S. Waterford Avenue – he knows the fire company puts out fires but the fire company is beginning to look like a junk yard.

There being no further business to come before Council, on a motion by Council member Snow with a second by Council member Nagle the meeting adjourned at 10:23 PM.

BOROUGH SEAL

Respectfully submitted,

Sharon L. Bradnick
Secretary/Treasurer